

PLAN

**DANGEROUS GOODS MANAGEMENT
PLAN (DMSB)
PLN-AUS-HSSEQ-023**



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DANGEROUS GOODS MANAGEMENT PLAN (DMSB) PLN-AUS-HSSEQ-023

SCOPE

This Dangerous Goods Plan applies to the transport, storage and handling of Dangerous Goods and Cargoes within the Darwin Marine Supply Base.

PURPOSE

ASCO Australia has established this Dangerous Goods Plan to ensure matters within the scope of all operational requirement provides adequate protection of employees, others involved in its operations, the public and the environment. This plan sets out the aims of ASCO Australia and highlights the commitment to identify and manage all aspects of this plan.

Dangerous Goods are chemicals which have the potential to present an immediate threat to people, property or the environment if not properly controlled. They are divided into nine classes, some of which are divided in sub-classes, accordingly to the nature of the hazard, for further information, consult the Australian Dangerous Goods Code. For the purpose of this document, the term "dangerous goods" also includes "goods too dangerous to be transported" under the ADG Code.

Nothing in the plan relieves the consignor (shipper) or anyone else involved in the handling of Dangerous Goods or Cargoes of their responsibility under International, Commonwealth and Northern Territory legislation and requirements. Notification to the Port Operator or ASCO does not relieve a consignor of their obligations to notify the competent authority to ship dangerous goods or cargo.

REFERENCE DOCUMENTS

DOCUMENT TITLE	INTERNAL/EXTERNAL
Darwin Port Dangerous Goods and Cargoes - Port Notice	External
DMSB Handbook	Internal
Emergency Response Plan	Internal
Environmental Aspect Impacts Register	Internal
Environmental Review	Internal
IMO Recommendations on the Safe Transport of Dangerous Cargoes and Related Activities in Port	External
IMDG Code	External
Marine Orders	External
NT Dangerous Goods Act	External
NT Dangerous Goods Regulations	External

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ABBREVIATIONS

ABBREVIATION	MEANING
DG	Dangerous Goods
DMSB	Darwin Marine Supply Base
DP	Darwin Port
SDS	Safety Data Sheet

ROLES & RESPONSIBILITIES

ROLE	RESPONSIBILITIES
DMSB Manager	To oversee the implementation of this Plan To monitor the activities of Facility Users to ensure compliance with this Plan.
DMSB Coordinator & Facility Coordinator	Ensure competent advice and support is provided to Facility Users in meeting the requirements of this Plan. To monitor controls in relation to this Plan.
HSSEQ	To review, update and implement any and all changes to this Plan To monitor all DMSB personnel and Facility users in relation to compliance with this procedure Carry out on site assessments in relation to this plan.
Employees	Will cooperate and assist with the Plan To follow all instruction in relation to this Plan To promptly report all non-conformances to DMSB Management.
Facility Users	Will cooperate and assist with the Plan To follow all instruction in relation to this Plan To promptly report all non-conformances to DMSB Management.

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PLAN SUMMARY

The requirement of this Dangerous Goods Plan is to set out ASCO requirements for storage and transporting Dangerous goods and cargoes within the Darwin Marine Supply Base.

In addition, ASCO will:

- Keep a register which contains a list of the dangerous goods and a SDS for each, and make the register readily available to all persons at the DMSB
- Provide and maintain suitable personal protective equipment and other safety equipment for workers
- Prevent interaction of dangerous goods with incompatible goods
- Prevent contamination of food or personal products
- Eliminate ignition sources, where there is a risk of ignition arising from dangerous goods
- Contain spills or leaks, and clean them up immediately
- Prevent access by unauthorised persons.

NOTIFICATION OF DANGEROUS GOODS

In line with the Darwin Port Dangerous Goods Port Notice (PN/003) the Darwin Marine Supply Base requires a minimum of Forty-Eight (48) hour's notification of dangerous goods or cargoes entering / leaving the DMSB, this includes:

- Load
- Unload
- Transit

Notification is not required for ship's stores. Please note that this does not include materials which are intended for use in commercial operations by a ship.

Dangerous goods notifications forms are available from <https://www.darwinport.com.au/port-operations/forms-permit/> Please email completed form to **dangerousgoods@darwinport.com.au** and **MSBSecurity@ascoworld.com**.

Where a dangerous goods application has been submitted and an amendment is required, the update must be submitted prior to the entry of the Dangerous good or cargo into the port area. If the required notification is not provided, ships may be refused entry.

PACKAGED DANGEROUS GOODS

For packaged dangerous goods the following must be provided:

- The name and Lloyds/IMO Number of the ship
- Time of arrival of dangerous goods into DMSB
- Name of Agent, contact name and telephone number If containerised, the container identification number and type of packages
- Proper Shipping name/ correct technical name
- IMDG Code Classification and any subsidiary risk classification

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- UN Number (where applicable)
- Packing group (where applicable)
- Flash point (if applicable)
- Quantity
- The condition of the dangerous cargo
- Any known defect that may adversely affect the safety of the port area, ship or environment
- Marine pollutant (where applicable)
- Date and times of the cargo operations.

If a UN Number or Packing Group is allocated in the IMDG Code, it must be provided in the application.

When applying for Class 1 dangerous goods the following shall be included:

- UN Number
- Proper Shipping Name
- Division
- NEQ
- Compatibility Group.

Class 6.2 Infectious Substances are not normally conveyed through the port area. Class 6.2 will be considered on a case by-case basis and requires a written application outlining the following:

- UN Number
- Proper Shipping Name
- Microorganism Name
- IMDG Code Category
- Packaging description
- SDS
- Transport plan
- Emergency Management Plan
- Spill Response Plan.

When applying for Class 7 dangerous goods the following shall be included:

- UN Number
- Proper Shipping Name
- Type of packaging
- The Hazard category of the package

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- The Transport Index (TI)
- The names and activity of the radio nuclides
- A detailed description of the packaging or freight container must be included to allow for an assessment of the risk of a spill and if an appropriate spill kit is available.
- The application must be submitted at least 96 hours prior to arriving at the DMSB to allow for a risk assessment and for approval from a competent authority.

BULK DANGEROUS GOODS / CARGOES

For packaged dangerous goods the following must be provided:

- The name and Lloyds/IMO Number of the ship
- ETA of dangerous goods into port limits
- Name of Agent, contact name and telephone number
- Proper shipping name/correct technical name
- UN Number
- IMDG Code Classification and any subsidiary risk classification, with Packing Group or MARPOL NLS category and flash point as appropriate
- Quantity of cargoes to be unloaded/ loaded and those left on board
- For solid bulk dangerous cargoes, a certificate of manufacture.
- For liquids and liquefied gases, whether the ship holds the following valid certificated as appropriate:
 - International Oil Pollution Prevention Certificate
 - International Pollution Prevention Certificate for the Carriage of Noxious Liquid
 - Substances in Bulk
 - Certificate of Fitness for the Carriage of Dangerous Chemicals in Bulk
 - Certificate of Fitness (Gas Carrier Code)
 - International Certificate of Fitness for the Carriage of Liquefied Gases in Bulk
 - Cargo inhibitor certificate (where applicable).

Any Bulk Dangerous Goods that is required to be loaded onto or discharge from the vessel, the client will need to submit a Darwin Port Dangerous Goods Application - Bulk form. The condition of the dangerous cargo and any known defect in the cargo containment handling system, equipment or instrumentation that is related to the bulk cargo and that could lead to an abnormal hazard. Any known defect that could adversely affect the safety of the DMSB or port area, the ship or environment.

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IDENTIFICATION OF DANGEROUS GOODS AT DMSB

ASCO Australia will monitor/record (DG Notification Forms) all dangerous goods stored and handled at the Darwin Marine Supply Base and any dangerous goods generated during the operations of the DMSB. All of these dangerous goods must be considered in the hazard identification and subsequent risk assessment process.

The following information should be assembled for each of the dangerous goods present:

- The name of the dangerous goods
- The Class, Subsidiary Risk and Packing Group
- If the dangerous goods are in packages, the sizes and numbers of packages of each size.
- If the dangerous goods are in bulk, the identification numbers, capacity and average quantity of dangerous goods in each bulk container.

OBTAIN INFORMATION ABOUT DANGEROUS GOODS

SDS and markings on packages for all dangerous goods supplied to the DMSB will be reviewed to obtain information on the chemical and physical properties, hazardous properties, precautions for use and safe handling requirements for the dangerous goods.

When held in the same storage area, dangerous goods will be segregated from other dangerous goods or substances with which they are not compatible. Incompatible dangerous goods – for example, Class 5.1 oxidising agents and flammable materials – should separate by sufficient distance so that an incident in one will not involve the other.

SAFETY DATA SHEET INFORMATION

ASCO may request SDS for all dangerous goods covered by the Regulations, (DG Notification Forms) other than C1 combustible liquids. An SDS is a document that describes the dangerous goods and provides vital information to help people use them safely. The SDS will be written in English and include the following information:

- The date of preparation or, if the SDS has been reviewed, the date it was last reviewed
- The manufacturer's or first supplier's name and their Australian address and telephone number
- Telephone number for information in the event of an emergency
- The product name of the dangerous goods
- The proper shipping name, UN number, class, subsidiary risk and packing group
- The chemical and physical properties
- The names of the individual ingredients in the dangerous goods
- The proportion or proportion ranges of the ingredients identified with a chemical or generic name
- Any relevant health hazard information, including first aid information
- Information on the precautions for the safe use of the dangerous goods
- A statement that the goods are dangerous goods.

For dangerous goods that may be unstable except under controlled conditions of storage and/or chemical composition, the MSDS must provide details of those conditions and specify the recommended proportion and safe limits for each chemical making up the dangerous goods. The SDS should be clear and easily understood.

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REGISTER OF DANGEROUS GOODS

ASCO will keep a register for dangerous goods within the Darwin Marine Supply Base. The register is simply a list of the product names of all dangerous goods stored and handled by ASCO at the DMSB, where required, by the current SDS for each of these dangerous goods.

The only dangerous goods that do not have to be included in the register are:

- Dangerous goods in packages of a size that do not have to be marked under the ADG Code
- Dangerous goods in transit.
- The register will be kept in the DMSB Security Guardhouse
- ASCO will also monitor all third-party Dangerous Goods entering the DMSB premises for compliance to Dangerous goods legislation.

PLAN OF THE PREMISES & STORAGE

The purpose of the plan of the Darwin Marine Supply Base is to identify the places, buildings and structures on the site where dangerous/hazardous goods are stored and handled. It should be easy for emergency services authority personnel to read.

The plan of the DMSB should be on a scale that adequately illustrates the details required by the Regulations. The following information is required:

- Areas where dangerous goods are manufactured; and areas where dangerous goods in transit may be located
- Main entrance and other entry points to the premises
- Location of essential site services including fire services and isolation points for fuel and power
- Location of the manifest for the premises
- Location of all drains on the site
- Nature of the occupancy on adjoining sites or premises.
- The location of all buildings, amenities, structures and internal roadways within the Darwin Marine Supply Base

CYLINDERS FOR GASES

Where Class 2 dangerous goods are stored and handled in cylinders, ASCO and Third Parties will comply with the storage and handling of gases in cylinders.

ASCO and Third Parties will ensure that:

- Any cap provided for use with the cylinder is kept in place on the cylinder at all times when the cylinder is not connected for use
- Unless the container is connected by permanent piping to a consuming device, the valve of the container is kept securely closed at all times.
- Container shall have the appropriate dangerous goods placard affixed and details of the substances contained within and will form part of the Plan of the Premises. Appropriate bunding may be required.

TRANSFER OF DANGEROUS GOODS

Transfer of dangerous goods refers to the movement of the dangerous goods within the Darwin Marine Supply Base.

- From place to place within premises
- Into or from a container or storage area
- From vessel to port.

It generally poses far greater risk than static storage. Additional hazards include:

- Increased vapor levels around the operation
- Generation of static electricity
- Overflow or spillage
- Spillage away from spill containment installations, such as where the transfer is by pipeline.

The transfer of materials will take into account:

- Hazards associated with the particular dangerous goods
- Required flow or transfer rates and quantities
- External hazards and adjacent activities.

If dangerous goods are transferred into a portable container for use at the Darwin Marine Supply Base, ASCO Australia will monitor third parties to ensure the container is marked with the Class label, Subsidiary Risk label and the product name of the dangerous goods, or, if this is not possible, by some other means of clearly identifying the dangerous goods. This is not required if the transferred dangerous goods are consumed immediately, and the container is cleaned free of dangerous goods.

SPILL CONTAINMENT

ASCO will provide spill response unit that will eliminate the risk or reduce risk so far as practicable from any spill or leak of solid or liquid dangerous/hazardous goods. All spillages or leaks of dangerous should be contained within the premises. Factors that will determine the extent of spill containment include:

- The nature of the dangerous goods
- If liquid, whether it is mobile or viscous
- If solid, whether it will melt in a fire
- The quantity of the dangerous goods
- Size of the largest container or largest spill
- The consequences of the spill
- Whether or not it is necessary to provide for the management of firewater or other extinguishing materials from an incident.

Spill containment for liquids may be achieved by:

- Providing drains to a purpose-built on-site catchment
- Bunding the area to form a compound

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- Double walled containers
- Enclosing a tank with a partial or full height bund
- Pallet bunding.

DESIGNING SPILL CONTAINMENT

ASCO will ensure that:

- Spill containment is impervious and can hold the dangerous/hazardous goods until the spills cleaned up
- The risks associated with the operation of the containment system are part of the design consideration
- The materials used in construction or for absorption are compatible with the dangerous/hazardous goods and other materials in the vicinity
- A compound is an area bounded by natural ground contours or by a bund, being sufficiently impervious to retain any spills or leaks of substances kept within the area pending the recovery of those spilled or leaked substances appropriate to avoid contamination of ground water or soil
- The capacity of any compound is sufficient for the volume of liquid (including a margin for fire water) to be contained
- Separate spill containment is provided where goods that are not compatible are kept within the one storage area
- Absorbent materials are provided where needed to contain a spill outside areas where physical containment is provided or to assist in clean-up
- Means are available for removing any rainwater that may accumulate in the area.

RISK MANAGEMENT

ASCO will control risks associated with the storage and handling of dangerous/hazardous goods at the Darwin Marine Supply Base. To do this effectively ASCO identifies the hazards that contribute to the risks and assess the likelihood of those hazards causing injury or damage to property.

CONSULTATION

ASCO will consult with employees and any other people engaged to carry out work at the Darwin Marine Supply Base who is likely to be affected by the dangerous goods, regarding:

- Hazard identification, risk assessment, risk control
- Induction, information and training
- Any proposed changes likely to affect their health or safety arising from the dangerous goods.

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TRAINING

ASCO Australia will provide induction, information, and training to any person at the Darwin Marine Supply Base who is likely to be affected by the dangerous/hazardous goods.

ASCO employees will be provided training in line with the ASCO Australia Training Management Plan. The required outcomes of training for employees at the Darwin Marine Supply Base include the ability to demonstrate an understanding of:

- Safe work practices relating to the storage and handling of dangerous/hazardous goods that are being used and stored at the Darwin Marine Supply Base
- How to locate an SDS and use the information
- The nature of the hazards and risks associated with the duties being performed
- Measures used to control risk
- Proper use of PPE
- Emergency procedures
- First aid and incident reporting procedures to be followed in case of injury or illness.
- To ensure that training remains effective, ASCO will regularly review the training provided to identify the need for further training.

EMERGENCY PLANS

The ship loading, unloading, or transiting shall have an emergency plan for dealing with dangerous situations arising from handling or transporting dangerous goods. Where appropriate a spill kit shall be immediately available whilst the dangerous good or cargo is within the Darwin Marine Supply Base.



SEGREGATION OF DANGEROUS GOODS WITHIN DMSB

CLASS	1.1 1.2 1.5	1.3 1.6	1.4	2.1	2.2	2.3	3	4.1	4.2	4.3	5.1	5.2	6.1	6.2	7	8	9
Explosives 1.1, 1.2, 1.5	*	*	*	4	2	2	4	4	4	4	4	4	2	4	2	4	X
Explosives 1.3, 1.6	*	*	*	4	2	2	4	3	3	4	4	4	2	4	2	2	X
Explosives 1.4	*	*	*	2	1	1	2	2	2	2	2	2	X	4	2	2	X
Flammable gases 2.1	4	4	2	X	X	X	2	1	2	2	2	2	X	4	2	1	X
Non-toxic, non-flammable gases 2.2	2	2	1	X	X	X	1	X	1	X	X	1	X	2	1	X	X
Toxic gases 2.3	2	2	1	X	X	X	2	X	2	X	X	2	X	2	1	X	X
Flammable liquids 3	4	4	2	2	1	2	X	X	2	2	2	2	X	3	2	X	X
Flammable solids (including self-reactive substances and solid desensitized explosives) 4.1	4	3	2	1	X	X	X	X	1	X	1	2	X	3	2	1	X
Substances liable to spontaneous combustion 4.2	4	3	2	2	1	2	2	1	X	1	2	2	1	3	2	1	X
Substances which, in contact with water, emit flammable gases 4.3	4	4	2	2	X	X	2	X	1	X	2	2	X	2	2	1	X
Oxidizing substances (agents) 5.1	4	4	2	2	X	X	2	1	2	2	X	2	1	3	1	2	X
Organic peroxides 5.2	4	4	2	2	1	2	2	2	2	2	2	X	1	3	2	2	X
Toxic substances 6.1	2	2	X	X	X	X	X	X	1	X	1	1	X	1	X	X	X
Infectious substances 6.2	4	4	4	4	2	2	3	3	3	2	3	3	1	X	3	3	X
Radioactive material 7	2	2	2	2	1	1	2	2	2	2	1	2	X	3	X	2	X
Corrosive substances 8	4	2	2	1	X	X	X	1	1	1	2	2	X	3	2	X	X
Miscellaneous dangerous substances and articles 9	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X	X

Table 1

The numbers and symbols in the table have the following meanings:

- 1 - "away from"
- 2 - "separated from"
- 3 - "separated by a complete compartment or hold from"
- 4 - "separated longitudinally by an intervening complete compartment or hold from"
- X - the Dangerous Goods List has to be consulted to verify whether there are specific segregation provisions
- * - Refer to section 7.2.7.1 of the IMDG Code for the segregation provisions between class 1 substances or articles

SEGREGATION BETWEEN VESSELS

Segregation between vessels will be as determined by vessel loads (materials, fuels) and vessel maintenance requirements. Appropriate controls will be applied as per deemed necessary by DMSB Management team to ensure safety and compliance of all Facility Users. Minimum segregation between vessels undergoing hot works and adjoining vessels receiving class 3 flammables (methanol) will be 25m.

EXPLOSIVES & TIME LIMITATIONS

All Class 1 Explosives must be loaded or unloaded within 2 hours and adhere to the following; where 2 or more divisions of Class 1 Explosives are to be handled, the separation and distance relating to the division with the most risk (greatest separation distance) is applied:

- Class 1 of all divisions shall not be brought onto a berth for loading until the ship is ready to receive them and shall be the last cargo loaded prior to departure
- Explosives shall be unloaded as soon as reasonably practicable
- Class 1 of all divisions shall not be unloaded from a ship unless the means of transport by which they are to be removed from the port area is ready to receive them. And must be the first cargo discharged
- Class 1 shall not remain within the port area for more than 2 hours (with the exception of Division 1.4S on application)
- Class 1 Division 1.4S shall not remain within port areas for more than 24 hours
- The separation distance shall be clearly marked, and access controlled. Where the separation distance is less than 15 metres, the area on the wharf of 15 metres shall be cleared and marked
- Explosives shall be handled in a safe, efficient and secure manner
- Repairs involving Hot Work shall not be permitted on the ship until the explosives have been removed. In the case of EAW, hot work shall not be conducted within two times the separation distance
- Smoking shall be prohibited on the ship and the berth, except in safe areas. Notices shall be prominently displayed on the ship and on the berth
- Adequate and appropriate firefighting equipment shall be available immediately and throughout the period of the transfer
- Explosives not classified in accordance with the IMDG Code shall not be handled within the port area
- Road vehicles carrying explosives shall remain at least 100 metres apart
- Forklifts used in the handling of Explosives shall not be petrol powered, must be fitted with spark arresters where appropriate and shall be inspected before use to ensure they are free from leaks
- Unattended vehicles shall not be within the separation distance or 15 metres of explosives (whichever is greater)
- When more than 100 kg NEQ of explosives is handled, other than Division 1.4, a consignee's representative shall be present and have access to expert advice in the event of an incident
- Explosives shall not be handled during an electrical storm
- Bunkering shall not take place within the separation distance and on the ship loading or unloading explosives during the handling of explosives.

The following time limits apply for loading and unloading dangerous goods within port limits including DMSB:

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Time Limit	Class and Packing Group (PG)	Comments
2 hours	Class 1 Explosives	Explosives other than division 1.4 cannot be stored within the port area
12 hours (Red Line Cargo)	Class 2.1 Flammable Gases Class 2.3 Toxic Gases Class 3 PG I Flammable Liquids Class 4.1 PG I Flammable Solids Class 4.2 PG I Substances liable to spontaneous combustion Class 4.3 PG I Substances which in contact with water emit flammable gases Class 5.1 PG I Oxidizing Substances Class 6.1 PG I Toxic Substances Class 8 PG I Corrosive Substances	Where the quantity exceeds 500 kg. (If quantities are less than 500kg then the consignee may apply in writing for the dangerous goods to remain within a restricted zone for up to 5 days dependant on operational requirement).
24 hours	Class 7 Radioactive Substances	This restriction applies without exception
5 days (Green Line Cargo)	All of Class 2, 3, 4, 5, 6, 8 or 9, other than those mentioned above	A nominal period of 5 days may be extended to green line dangerous goods depending on the operational requirements of the wharf.

MONITOR & REVIEW

The DMSB Dangerous Goods Plan will be continually monitored to ensure full compliance with local and territory legislations, and as a minimum a full review will be conducted annually by the HSSEQ Department and/or DMSB management team to ensure compliance.