



*ATTACHMENT SECTION A  
BID SUBMISSION DOCUMENTS  
DISTRICT WIDE  
LANDSCAPING/ LAWN CARE SERVICES  
PROJECT NUMBER 26.002*

*Battle Creek Public Schools  
Facilities and Operations  
315 W. Goodale Ave  
Battle Creek, MI 49037*

JANUARY 20, 2026



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS**

**ATTACHMENT A1- INTENT TO RESPOND**

<b>DATE SUBMITTED:</b>
<b>COMPANY:</b>
<b>PROJECT NAME: BCPS CUSTODIAL SERVICES</b>
<b>CONTACT NAME:</b>
<b>CONTACT EMAIL:</b>
<b>CONTACT PHONE:</b>
<b>INTENT TO RESPOND SUMMARY</b>

**CONTACT NAME (PRINT):**

---

**CONTACT OFFICIAL SIGNATURE:**

---

**BATTLE CREEK PUBLIC SCHOOLS**

**JANUARY 20, 2026**



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**ATTACHMENT A2- REQUEST FOR INFORMATION (RFI)**

<b>DATE SUBMITTED:</b>	<b>COMPANY:</b>
<b>PROJECT NAME: BCPS CUSTODIAL SERVICES</b>	<b>CONTACT NAME:</b>
<b>SECTION REFERENCED:</b>	<b>CONTACT EMAIL:</b>

**RFI SUBJECT:** \_\_\_\_\_

<b>REQUEST</b>

<b>RESPONSE</b>



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS**  
**ATTACHMENT A3- FAMILIAL RELATIONSHIP DISCLOSURE**

AFFIDAVIT OF \_\_\_\_\_ STATE OF \_\_\_\_\_

(insert name of affiant)

COUNTY OF \_\_\_\_\_

I, \_\_\_\_\_ (insert name of affiant), makes this Affidavit under oath and states as follows:

1. I am a/the:

- President
- Vice-President
- Owner
- Chief Executive Officer
- Member
- Partner
- Other (please specify): \_\_\_\_\_

of \_\_\_\_\_ [insert name of firm], a bidder for *Districtwide Custodial Services* for Battle Creek Public Schools.

2. I have personal knowledge and/or I have personally verified that the following are all of the familial relationships existing between the owner(s) and the employee(s) of the aforementioned firm and the school district's superintendent and/or board members:

\_\_\_\_\_

3. I have authority to bind the aforementioned contractor with the representations contained herein, and I am fully aware that the school district will rely on my representations in evaluating bids for tech design services.

4. I declare the above information to be true to the best of my knowledge, information and belief. I could completely and accurately testify regarding the information contained in this affidavit if requested to do so.

\_\_\_\_\_ (signature of affiant) Date: \_\_\_\_\_

Subscribed and sworn before me in \_\_\_\_\_ County,  
\_\_\_\_\_ State, on the \_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_ (signature)

\_\_\_\_\_ (printed)

Notary public, State of \_\_\_\_\_, County of \_\_\_\_\_

My Commission expires on \_\_\_\_\_

Acting in the County of \_\_\_\_\_



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS  
ATTACHMENT A4- IRAN ECONOMIC SANCTIONS**

I am the \_\_\_\_\_ (*insert title*) of \_\_\_\_\_ (*insert name of firm*) (“Bidder”), with authority to submit a binding bid for the provision of Districtwide Custodial Services to Battle Creek Public Schools. I have personal knowledge of the matters described in this Certification, and I am familiar with the Iran Economic Sanctions Act, MCL 129.311, et seq. (“Act”). I am fully aware that the school district will rely on my representations in evaluating bids.

I certify that Bidder is not an Iran-linked business, as that term is defined in the Act. I understand that submission of a false certification may result in contract termination, ineligibility to bid for three (3) years, and a civil penalty of \$250,000 or twice the bid amount, whichever is greater, plus related investigation and legal costs.

\_\_\_\_\_  
(SIGNATURE)

\_\_\_\_\_  
(PRINTED)

\_\_\_\_\_  
(DATE)



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS  
ATTACHMENT A5-NON-COLLUSION AFFIDAVIT  
NON-COLLUSION AFFIDAVIT**

\_\_\_\_\_ (*insert name of affiant*) makes this Affidavit under oath and states as follows:

1. I am a/the:

- President                       Member                       Vice President                       Other (specify below)
- Chief Executive Officer       Partner                       Owner                      \_\_\_\_\_

of \_\_\_\_\_ (*insert name of contractor*), a bidder for custodial services for Battle Creek Public Schools.

2. I certify that this bid is made without prior understanding, agreement, or connection with any corporation, firm or person submitting a bid for the same materials, supplies, equipment, or service, that it meets or exceeds all specifications contained herein, and is in all respects fair and without collusion or fraud.

3. I understand collusive bidding is a violation of state and local law and can result in fines, prison sentences and civil damage awards.

4. I agree to abide by all conditions of this bid and certify that I am authorized to sign for the vendor.

Vendor: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Vendor Address: \_\_\_\_\_ Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Title: \_\_\_\_\_

Date Certified: \_\_\_\_\_ Web Site: \_\_\_\_\_

E-Mail Address: \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_ Signature Of Affiant: \_\_\_\_\_

Subscribed and sworn before me in \_\_\_\_\_ County,  
\_\_\_\_\_ State, on the \_\_\_ day of \_\_\_\_\_, 2023

\_\_\_\_\_ (*signature*)

\_\_\_\_\_ (*printed*)

Notary public, State of \_\_\_\_\_, County of \_\_\_\_\_

My Commission expires on \_\_\_\_\_

Acting in the County of \_\_\_\_\_





EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS  
ATTACHMENT A7- OFFICIAL SIGNATURE PAGE**

*My signature below is the guarantee from my firm that I have carefully read, with complete understanding, all the provisions contained herein, and that I have had the opportunity to ask questions before bidding. I submitted my quote in strict accordance with all those provisions.*

**I hereby state that I have the authority to submit this quote, which will become a binding contract, if awarded by the District.**

FIRM NAME: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_

SIGNATURE OF REPRESENTATIVE: \_\_\_\_\_

TITLE OF REPRESENTATIVE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

PHONE NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_

**BIDDER SIGNATURE** \_\_\_\_\_

**DISTRICT SIGNATURE** \_\_\_\_\_



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS  
ATTACHMENT A8- OFFICIAL BID FORM/ PROPOSAL SUMMARY**

**A. Target Price - BASE BID OVERALL**

The contractor will quote the **overall estimated target price** for meeting the Battle Creek Public Schools landscaping/ lawn care needs by providing an annual detailed breakdown for all locations.

**Landscape Maintenance- Scope 2**

\$ \_\_\_\_\_ 2026                      \$ \_\_\_\_\_ 2027                      \$ \_\_\_\_\_ 2028

**Athletic Field Maintenance- Scope 3**

\$ \_\_\_\_\_ 2026                      \$ \_\_\_\_\_ 2027                      \$ \_\_\_\_\_ 2028

**B. Target Price - BASE BID OVERALL BREAKOUT FOR SCOPE 2 LOCATIONS**

The contractor will quote the **overall estimated target price** for meeting the Battle Creek Public Schools landscaping (Scope 2) needs by providing an annual detailed breakdown for each individual location each season. Please provide these costs on **Attachment A8.1-8.3.**

**Note: The sum of all breakout costs for Scope 2 will be indicated in the above row for the given year.**

**C. Non-Target Unit Cost**

Individual proposals will be developed by the contractor for any additional/ unanticipated services.

**D. Acknowledgement of Addenda (To be acknowledged via email within 2 business days)**

The undersigned Bidder acknowledges receipt of and use in the preparation of this quote of the following Addenda in the preparation of this Quote:

Addendum No. 1, dated \_\_\_\_\_      Addendum No. 2, dated \_\_\_\_\_      Addendum No. 3, dated \_\_\_\_\_  
Clarification No. 4, dated \_\_\_\_\_      Clarification No. 2, dated \_\_\_\_\_      Clarification No. 3, dated \_\_\_\_\_

List any Addendums Not Received. \_\_\_\_\_

Signature \_\_\_\_\_



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS  
ATTACHMENT A8.1 - OFFICIAL BID FORM/ PROPOSAL SUMMARY**

**Landscaping Maintenance: Scope 2 Breakout Costs for 2026**

Location	Cost
Ann J Kellogg	
Dudley Early Learning Center	
Post Franklin Elementary	
Fremont Elementary	
LaMora Park Elementary	
Valley View Elementary	
Verona Elementary	
Northwestern Academy	
Springfield Middle School	
WK Kellogg Auditorium	
Miller Stone Building	
Battle Creek Central High	
BC Central Field House	
CW Post Athletic Field Complex	SCOPE 3 ONLY
Administration Building	
Battle Creek Area Math and Science Center	
Cereal City Science	
Facilities and Operations	
Urbandale Elementary *East Elevation Only* (Vacant Building)	
<b>TOTAL 2026</b>	



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS  
ATTACHMENT A8.2 - OFFICIAL BID FORM/ PROPOSAL SUMMARY**

**Landscaping Maintenance: Scope 2 Breakout Costs for 2027**

Location	Cost
Ann J Kellogg	
Dudley Early Learning Center	
Post Franklin Elementary	
Fremont Elementary	
LaMora Park Elementary	
Valley View Elementary	
Verona Elementary	
Northwestern Academy	
Springfield Middle School	
WK Kellogg Auditorium	
Miller Stone Building	
Battle Creek Central High	
BC Central Field House	
<b>CW Post Athletic Field Complex</b>	<b>SCOPE 3 ONLY</b>
Administration Building	
Battle Creek Area Math and Science Center	
Cereal City Science	
Facilities and Operations	
Urbandale Elementary *East Elevation Only* (Vacant Building)	
<b>TOTAL 2027</b>	



EVERY STUDENT  
EVERY DREAM  
EVERY DAY

**BATTLE CREEK PUBLIC SCHOOLS  
ATTACHMENT A8.3 - OFFICIAL BID FORM/ PROPOSAL SUMMARY**

**Landscaping Maintenance: Scope 2 Breakout Costs for 2028**

Location	Cost
Ann J Kellogg	
Dudley Early Learning Center	
Post Franklin Elementary	
Fremont Elementary	
LaMora Park Elementary	
Valley View Elementary	
Verona Elementary	
Northwestern Academy	
Springfield Middle School	
WK Kellogg Auditorium	
Miller Stone Building	
Battle Creek Central High	
BC Central Field House	
<b>CW Post Athletic Field Complex</b>	<b>SCOPE 3 ONLY</b>
Administration Building	
Battle Creek Area Math and Science Center	
Cereal City Science	
Facilities and Operations	
Urbandale Elementary *East Elevation Only* (Vacant Building)	
<b>TOTAL 2028</b>	

