



TVPPA MOBILE

APP USER GUIDE

Everything you need to stay informed and engaged with your TVPPA community, now in the palm of your hand.

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GETTING STARTED

Step 1

Download the TVPPA Mobile app sponsored by CSA.

Step 2

Log into the app with the same username and password you use for the member dashboard on tvppa.com.

Step 3

Enjoy TVPPA Mobile, where you can get the latest news and events, connect and collaborate with peers in forums, and find contact information for members across the Valley region.



NEED HELP? TRY THIS:

What's my login?

Your username is your current work email address and the password you use on tvppa.com.

I've never logged into tvppa.com.

On the login screen click "Forgot Password" and follow the prompts. If you don't receive a password reset email (and you've checked your spam folder), contact marketing@tvppa.com.

Help! I forgot my password.

Visit tvppa.com and click on login in the upper right corner of the home page. Enter your email address, then click on "forgot password." Once you've reset your password, you can log into the app.

For assistance with the TVPPA Mobile app, please contact marketing@tvppa.com.



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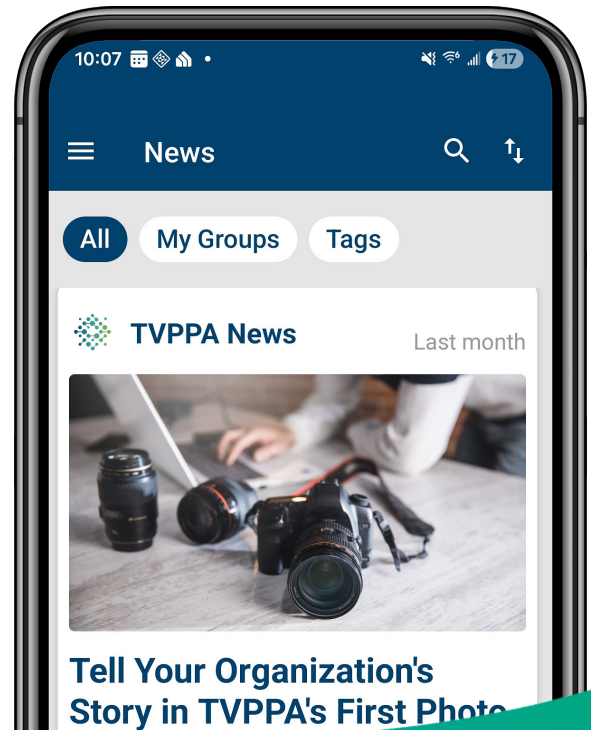
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PROFILE

Well, hello there!

- Take a few moments upon logging in to add a Profile Picture! At the bottom of your app, click on **More** (three little dots) and select **Profile**.
- Saved news from the **Home Screen** will appear under your **Bookmarks** tab.
- You can create notes that will be saved to your own profile under the **Notes** tab. These notes are only seen by you.



NAVIGATION

Take a look around!

- The **Home** screen contains the **TVPPA news feed**, **Events**, **Notifications**, and **Forums**.
- To get to additional content, click **More** (the three dots) at the bottom of the screen.
- From the **More** tab you can access **My Profile**, **in-app Messages**, **member contact information**, links to some of the most accessed **tvppa.com content**, and more.

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COLLABORATE

Move over LISTSERV and GroupMe, TVPPA Mobile now has Forums.

- If you have an urgent question or have been looking for a way to collaborate and share ideas with peers across the Valley, our app is the perfect **Forum**.
- From the bottom right corner of the **Home** screen you can subscribe to discussion groups made up of TVPPA members with similar roles and interests.
- When you post to a **Forum**, members will have the opportunity to respond with relevant and timely information on your topic.
- Find past topics using the **Search** feature.

MESSAGES

- From **More > Messages** you will be able to reach out directly to other TVPPA Mobile users by clicking on the + at the top of the screen.
- You can also start a **Group Chat** by selecting more than one TVPPA Mobile user.
- Inside of messages, you can attach photos or files by clicking on the **paperclip** at the bottom of the message screen.
- You can **add more people** to the conversation, adjust your **notification settings**, clear a **chat history**, and more by clicking the **three buttons** at the top of the screen.

EVENTS & NOTIFICATIONS

- From **Events** you will find details about upcoming conferences, events, and meetings.
- To make browsing easier, the complete Education & Training event schedule is available only on TVPPA.com/calendar. You can access training information from the app by clicking **More** and then **Education & Training**.
- In **Notifications** you will find a list of items you missed since you last opened the app.